Schedule of Activities
2021-2022 Colorado cohort

Activity	Evaluation coordinator	Supervisor	Evaluation team members
July 2021			
Participate in Kickoff Institute	●	●	●
Develop data collection instruments	●		●
August 2021			
Test and revise instruments, plan data collection	●		●
Participate in coaching call to get feedback on instruments	●		●
Participate in virtual cohort discussion	●	●	●
September 2021			
Test and revise instruments, plan data collection	●		●
Participate in coaching call to plan data collection	●		●
Participate in virtual cohort discussion	●	●	●
October – November 2021			
Collect data	●		●
Participate in coaching call to troubleshoot data collection (October)	●		●
Participate in virtual cohort discussion (October)	●	●	●
December 2021			
Analyze data	●		●
Participate in coaching call to support data analysis	●		●
Participate in virtual cohort discussion	●	●	●
January 2022			
Analyze data	●		●
Participate in coaching call to support data analysis	●		●
Participate in virtual cohort discussion	●	●	●
February 2022			
Identify findings and determine action steps	●	●	●
Participate in coaching call about findings and next steps	●	●	●
Participate in virtual cohort discussion	●	●	●
March 2022			
Participate in Wrap-Up Institute	●	●	●
Share findings with library staff	●	●	●

Activity	Evaluation coordinator	Supervisor	Evaluation team members
Take action based on findings	●	●	●
March — April 2022			
Interviews with External Evaluator	●	●	●