

# Embedding Evaluation in Libraries



DATA ANALYSIS

## Preparing for data analysis

- Organize data
- Clean data
- Identify data types collected

## Organize data


<b>Indexing</b>	Compile a list of every data source for your evaluation	<b>Transcription</b>	Convert audio recordings to text and handwritten notes to digital
<b>Data entry</b>	Enter handwritten surveys and observation rubrics into an online survey form	<b>Storage</b>	Store your list and all data in a shared folder

## Clean data

<b>Data entry</b>	<b>Transcription</b>
Check data entry by verifying accuracy for 10% of surveys and rubrics	Check transcription by reviewing all audio transcripts and all handwritten notes

## Identify data types

Quantitative		Qualitative	
Numerical data	Categorical data	Open-ended responses	Transcripts and notes



Library Evaluation 101:  
Preparing for Data Analysis

[www.libraryeval.org](http://www.libraryeval.org)

### Numerical data

25 31  
12 42

### Categorical data

18-24 25-34 35-44 45-54 55-64 65-74 75-84 85+

Strongly Agree Agree Neutral Disagree Strongly Disagree

### Quantitative data analysis

Descriptive Statistics: Range, Frequency distribution, Mean, median, mode

Comparisons: Crosstabs, Subgroup analysis

### Open-ended responses

Review: Read (and re-read) responses to identify key ideas

Code: Organize responses into categories that reflect key ideas

	A	B	C	D	E
1	Question 6: What did you find most valuable about the computer classes?				
2		Hands on practice	Increased confidence	Group learning	Individual assistance
3	I feel more confident to try new software			1	
4	Learning with other people was a lot better than trying to watch videos on my own				1
5	Trying everything for myself before I left class. That really helped me "lock in" what I learned	1			
6	I loved everything, especially the time to practice and being part of a group	1		1	
7	I could ask the instructor questions after class				1
8	The practice homework during the week	1			
9	If I don't know how to do something, I'm not afraid to click and see what happens.		1		
10	Sometimes I asked the other people in class for help. The instructor came over to help me too			1	1

### Open-ended responses



Review: Read (and re-read) responses to identify key ideas

Code: Organize responses into categories that reflect key ideas

### Open-ended responses

<b>Review</b>	Read (and re-read) responses to identify key ideas	<b>Document</b>	Record the definitions of the categories in a codebook
<b>Code</b>	Organize responses into categories that reflect key ideas	<b>Calculate</b>	Count responses in each category and analyze as categorical data

### Transcripts and notes



-  Read (and re-read) data to identify themes
-  Label segments of text with thematic codes

Right, so this was my first time taking a class at the library...I didn't know what to expect, really...I mean, **I'm here a lot to check out books and for story time and all that. Mostly for kids' stuff, you know?** But the class was...for me. I even left my kids at home! And it was cool...because...actually...**I knew a couple of other people in the class. Well, I don't really KNOW them...but...you know, I see them in the children's area and we say hello. And so it was nice to be in class together too...because we'd talk and...help one another.** I mean, the instructor helped too, of course. Especially when I had to miss a session...**with the class starting at 5:30, I just couldn't always get the kids fed and set for the evening and all that...and still make it...to the library.** But, it was a great class and I learned...I learned so much. Yep. A lot.




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- Using other library services
- Knowing other students
- Class scheduling

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-  Read (and re-read) data to identify themes
-  Label segments of text with thematic codes

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-  Read (and re-read) data to identify themes
-  Label segments of text with thematic codes
-  Use a data display matrix to compare and contrast segments of data

Code: <b>Knowing other students</b>	
Data source	Excerpt

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Interview transcript: Participant 4	And it was cool...because...actually... <b>I knew a couple of other people in the class. Well, I don't really KNOW them...but...you know, I see them in the children's area and we say hello. And so it was nice to be in class together too...because we'd talk and...help one another.</b> I mean, the instructor helped too, of course.

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Interview transcript: Participant 7	It seemed like a lot of people in the class...well, I don't know about a lot...but. <b>It seemed like people sort of knew each other? I mean, I didn't know anyone. So, that was sort of...awkward</b> ...I guess. I just mostly did my own thing.
Interview transcript: Instructor	I love teaching at the library, specifically...because of the...community aspect, I guess. You know? People here know each other...it's not like when I teach at [name of community college]. Not at all. There...everyone is...they're strangers, basically. But with the library...classes...it's great. <b>The students all know each other and they just, sort of, naturally work in groups...and help...work together and help each other.</b> It makes the class really good.



**Thank You!**

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